

'BY SPEED POST'

Ref. No SIC/HO/STP/EM/3(4)/06-10

Dated: 14th July 2010.

M/s. _____,

_____.

Sub: Servicing, Testing and Oil Changing of 630KVA Transformers installed at STP Complex & Exhibition centre.

Dear Sir,

Please find enclosed here with Performa for schedule of quantities for the subject work at NSIC Ltd., NSIC Bhawan, Okhla Industrial Estate, New Delhi-110020. You are requested to quote your most competitive rates against each item mentioned on schedule enclosed with at the terms and conditions given below.

Terms & Conditions

1. Tenderer shall submit their offers in sealed covers, super scribed as **"Servicing, Testing and Oil Changing of 630KVA Transformers' Installed in STP Complex and Exhibition centre"** ***Enquiry No and Due Date***, addressed to the **General Manager (Works)** should reach this office on or before 22.07.2010 upto 3.00 P.M. The offers will be opened on same day at 3.30 PM. Quotations received after due date will not be considered.
2. Materials of approved quality / make as specified in the schedule shall only be accepted.
3. Work should be completed within 10 days from the date of receipt of work order. In case work is not completed within schedule time, liquidated damage @ 2% per week shall be charged.
4. Earnest money of Rs. 10,000/- in the form of Demand draft in favour of "National Small Industries Corporation Ltd New Delhi" should be submitted by the bidders along with their offer.
5. Earnest money of unsuccessful bidder (Other than the lowest bidder) shall be returned after opening of price bids and earnest money of successful bidder shall be retained as security deposit till the successful completion of work.

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6. Security deposit of Rs. 10,000/- will be refunded to party after one month from the date of successful completion of the work as specified in the work order.
7. The tenderer shall take into account basic price, cost of labour, T & P, taxes as applicable, conveyance / cartage etc. before quoting the rates. No extra claim what so ever in this regard shall be entertained.
8. The validity of quotation should be 60 days from the last date of submission of tenders.
9. Corporation reserves the right to accept or reject any or all the quotations without assigning any reason.
10. The payment shall be released by cheque on satisfactory completion of work in all respect on actual measurement basis.
11. All the statutory deductions as applicable shall be made from the payable amount.
12. The contractor may inspect the site before submitting their quotations during office hours on any working day.
13. Quantities mentioned in the schedule of quantity are tentative and may increase or decrease as per requirements.
14. Quotations received after due date will not be considered.
15. Contractor is requested to quote the rate in the enclosed "**Schedule of Quantities**".
16. You are requested to quote your rates in enclosed Performa at ANNEXURE "A".

Thanking you,

Yours Truly,

CM (Works)
Works division
NSIC Ltd, New Delhi

SCHEDULE OF QUANTITIES

Sl. No	Description	Qty.	Rate Rs.	Amount Rs.
1.	Dismantling of 630 KVA Transformer make: Crompton Greaves, after draining out transformer oil lifting top cover plate of transformer complete with conservator tank with the help of tripod arrangement & visual inspection of HV/LV.	02 job		
2.	Supplying & replacement of old damaged gasket with new one 6 mm thick made of cock sheet top cover, conservator tank, buchloz complete etc as required.	02 nos		
3.	Refining of top cover & replacement of damaged nut bolts & refilling the transformer oil & check the leakage & testing the set on load.	02 job		
4.	Supply of fresh transformer oil including its transportation charges. make: Savita/ Power line	1000 lts		
5.	Dehydration of new transformer oil to achieve the die-electric strength 60KV at standard gap of electrodes 2.5 mm including testing of oil with help of suitable equipments after dehydration at site complete etc as required. testing including BDV Test	1000 lts		
6.	Dehydration of old transformer oil to achieve the die-electric strength 60KV at standard gap of electrodes 2.5 mm including testing of oil with help of suitable equipments after dehydration at site complete etc as required. testing including BDV Test	400 lts		
6.	Testing of IR Value, earthing wiring set, buchez relay set tripping mechanism testing with damage cable changing.	02 job		
7.	Dismantling, servicing, cleaning the Silica gel & providing the new silica gel crystal & refining the same.	02 job		
5.	TOTAL			

Total in words: -

(Rupees _____)

**(Signature of authorized representative
of tendered along with the stamp)**

